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## PREFECT AND STUDENT LEADER PROCESS & CRITERIA

Becoming a prefect is both a privilege and a responsibility. Prefects are role models who represent the values and expectations of our school community. This document outlines the criteria for selection, the application process, and the decision-making structure to ensure a fair and transparent system.

### APPLICATION PROCESS AND TIMELINE

#### Nomination Phase

1. Students may self-nominate or be nominated by staff or peers.
2. Nominees must complete a Prefect Application Form, outlining their motivations and suitability for the role.

#### Initial Screening

1. Attendance and pastoral records will be reviewed by the pastoral team.
2. Candidates must meet the baseline expectations (see below).

#### Student and Staff Voting

Votes will be collected from this and will be done via Google Forms. This will be held during a Te Hāpai Ō class.

- Students
- Teaching staff
- Hostel staff

These votes form part of the overall consideration but are not the sole deciding factor.

#### SLT Panel Interview/Review

1. Shortlisted candidates will be interviewed or reviewed by a panel decided by the Senior Leadership Team.
2. They will be assessed on leadership, conduct, communication, and contribution to school culture.

#### Principal Review

The Principal serves as the circuit breaker, making the final decisions on all appointments, particularly in close or contested cases.

### SELECTION CRITERIA

#### Attendance

Candidates must have:

- Demonstrated visible improvements in attendance, if previously below expectation.
- Shown a clear commitment to upholding strong attendance in the upcoming school year.

#### Pastoral Record

Behavioural and pastoral records will be reviewed.

Candidates must consistently model:

- Respectful behaviour
- Responsibility and maturity
- A positive attitude towards peers and staff



## PREFECT AND STUDENT LEADER PROCESS & CRITERIA CONTINUED

### **Student and Staff Voice**

Feedback and voting from students, teaching staff, and hostel staff will be collected. This will inform but not solely determine the final decision.

### **SLT Review**

Candidates will be assessed by the Senior Leadership Team based on:

- Leadership potential
- Communication and interpersonal skills
- Commitment to school values
- Engagement in school life and extracurricular activities

### **Raukura Input**

The Raukura appointment will sit with the Lead Chaplain and their team who will collaborate with the Principal. The Lead Chaplain will finalise the criteria and appointment.

### **Principal's Discretion**

The Principal holds the final say in all prefect appointments with collaboration with the Lead Chaplain in regards to Raukura.

Hostel prefect's final outcome is determined by who holds the Campus Principal delegations for the Hostel.

